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| *ONTARIO* | | | | | | | |  | | | | | | | | | |
| **Superior Court of Justice** | | | | | | | | | Request for Telephone or Video Conference | | | | | | | | |
|  | | | | | | Form 1B Ont. Reg. No*.*: 258/98 | | | | | | | | | | | |
|  | | | | | |  | | | | | | | |  |  | | |
|  | | | | | | Small Claims Court | | | | | | | |  | Claim No. | | |
|  | | | | | |  | | | | | | | |  |  | | |
|  | | | | | | Address | | | | | | | |  |  | | |
|  | | | | | |  | | | | | | | |  |  | | |
|  | | | | | | Phone number | | | | | | | |  |  | | |
| **BETWEEN** | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| Plaintiff(s) | | | | | | | | | | | | | | | | | |
| **and** | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| Defendant(s) | | | | | | | | | | | | | | | | | |
| **TO THE CLERK OF THE** | | |  | | | | | | | | | | | | | **SMALL CLAIMS COURT:** | |
|  | | | (Name of Small Claims Court location) | | | | | | | | | | | | |  | |
| **My name is** | |  | | | | | | | | | | | **and I request the court schedule the:** | | | | |
|  | | (Name of requesting party) | | | | | | | | | | |  | | | | |
| (Check appropriate box(es)). | | | |  | | | settlement conference | | | | | | | | | | |
|  | | | |  | | | motion | | | | | | | | | | |
|  | | | |  | | | examination of a debtor or other person *(examination of a debtor or other person cannot be conducted by telephone conference)* | | | | | | | | | | |
| in this case to be heard by | | | |  | | | telephone conference | | | | | | | | | | |
|  | | | |  | | | video conference | | | | | | | | | | |
| where facilities are available and the court permits it. | | | | | | | | | | | | | | | | | |
| My current telephone number is | | | | |  | | | | | | | | | | | | . |
|  | | | | | (Telephone number with area code) | | | | | | | | | | | |  |
| Where a judge directs a telephone or video conference, the clerk will make the necessary arrangements and notify the parties of them [R. 1.07(5)]. | | | | | | | | | | | | | | | | | |
| The reasons for my request are as follows: | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
|  | | | | | | | | , 20 | |  |  |  | | | | | |
|  | | | | | | | |  | |  |  | (Signature of party or representative) | | | | | |
| **NOTE:** | If you are requesting that a motion be heard by telephone or video conference, file this request together with your Notice of Motion and Supporting Affidavit (Form 15A) OR together with a copy of the Notice of Motion and Supporting Affidavit served on you by the opposing party. | | | | | | | | | | | | | | | | |
| Les formules des tribunaux sont affichées en anglais et en français sur le site [www.ontariocourtforms.on.ca](http://www.ontariocourtforms.on.ca). Visitez ce site pour des renseignements sur des formats accessibles. | | | | | | | | | | | | | | | | | |

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| **FORM 1B** | | | **PAGE 2** | | | | |  | |
|  | | |  | | | | | Claim No. | |
|  | | | | | | | | | |
| **DISPOSITION:** | | *(The judge will complete this section.)* | | | | | | | |
| Order to go as follows: | | | | | | | | | |
|  |  | | | | | | | |  |
|  | | | | , 20 |  |  |  | | |
|  | | | |  |  |  | (Signature of judge) | | |